

Minutes of Fergus Co. Commissioners Reorganizational Meeting

January 2, 2020 – 2:00 p.m.

Fergus County Commissioners

712 W. Main St., Suite 210

Lewistown, MT 59457

Present: Commissioner Ross Butcher, Commissioner Sandy Youngbauer and Clerk & Recorder Rana Wichman.
Commissioner Carl Seilstad was absent. Public present: See attached

CALL TO ORDER:

Commissioner Ross Butcher called the meeting to order at 2:00 p.m.

PUBLIC COMMENT ON AGENDA ITEMS: None

DISCUSSION /ACTION ITEMS:

- 1) Re-Organize Board of Commissioners
 - a) Elect Presiding Officer: Commissioner Butcher moved to elect Commissioner Youngbauer to act as Presiding Officer for 2020. Commissioner Youngbauer seconded. Passed unanimously. At this point Commissioner Youngbauer took over as presiding officer.
- 2) Resolution 1-2020: A Resolution Adopting Reimbursement Rates Payable to Officers and Employees for Travel Related Expenses – includes mileage, lodging and meal rates effective 1/1/2020: Commissioner Butcher moved to approve Resolution 1-2020. Commissioner Youngbauer seconded. Passed unanimously.
- 3) Approval of 2020 Calendar – a) Commissioner Tentative Meeting Schedule for 2020, and b) Holiday Schedule for 2020: Commissioner Butcher moved to approve the Tentative Meeting Schedule and Holiday Schedule as presented. Commissioner Youngbauer seconded. Passed unanimously.
- 4) Review Established Commissioners Office Hours for 2020 (Currently Monday – Friday, 10:00 a.m.to 12:00 p.m. and 2:00 p.m. to 5:00 p.m.) : Commissioner Butcher moved to continue with the same office hours. Commissioner Youngbauer seconded. Passed unanimously.
- 5) Resolution 2-2020: A Resolution Establishing 2020 Jail Board Rates – Commissioner Butcher moved to approve Resolution 2-2020. Commissioner Youngbauer seconded. Passed unanimously. This resolution should be done each year.
- 6) Resolution 3-2020: A Resolution Resolving the Interest of the County of Fergus to participate in the “Snowy Mountain Development Corporation” – Commissioner Butcher moved to approve Resolution 3-2020 with a spelling correction. Commissioner Youngbauer seconded. Passed unanimously.

APPOINTMENTS:

- 1) Review and Approve Board of Commissioners Appointments to Various Board. Commissioner Butcher moved to approve the attached schedule of appointments. Commissioner Youngbauer seconded. Passed unanimously.

PUBLIC INPUT: None

OTHER BUSINESS: None

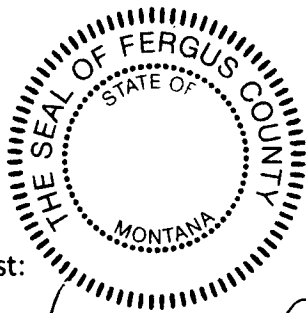
NEXT MEETING DATES:

January 10, 2019
Thursday, 2:00 p.m.

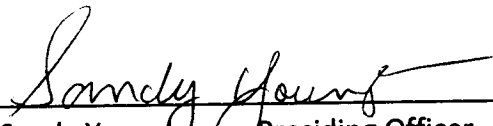
Regular Business Meeting Fergus Co. Commissioners
712 W Main St., Suite 210
Lewistown, MT 59457

Reminder: Agenda items are due to the Commissioners 5 days prior to the meeting.
Meeting adjourned.

FERGUS COUNTY COMMISSIONERS:



Attest:


Sandy Youngbauer, Presiding Officer


Ross Butcher, Commissioner


Carl Seilstad, Commissioner


Rana J. Wichman, Clerk & Recorder

RESOLUTION NO. 1-2020

A RESOLUTION ADOPTING REIMBURSEMENT RATES PAYABLE TO OFFICERS AND EMPLOYEES FOR TRAVEL RELATED EXPENSES.

WHEREAS, from time to time County officers and employees are required to travel for County business, and in connection with such officers and employees incur travel related expenses; and

WHEREAS, it is necessary to reimburse such officers and employees at set rates;

NOW THEREFORE BE IT RESOLVED, that the following reimbursement rates shall apply as of January 1, 2020:

MILEAGE:

Actual mileage when first and last readings are provided on claim, when using a personally owned vehicle; or

Mileage from map documentation by the shortest travel route (1-18-504).

Calculations: Total mileage times \$.575 per mile.

MEALS:

To be eligible for the meal allowance, an employee must have been in a travel status for more than three (3) continuous hours outside of the employee's defined service area. Employees will be reimbursed at the following rates (*Note – no receipts are required or needed. These are the allowable reimbursement amounts*):

In-State Meal Rates: \$10.00 for the morning meal, \$12.00 for the midday meal, and \$18.00 for the evening meal.

Out-of-State Meal Rates: \$11.00 for the morning meal, \$12.00 for the midday meal, and \$23.00 for the evening meal.

1. Maximum one meal allowed per normal work shift.
2. Maximum two meals allowed if travel commenced more than one hour before or terminated more than one hour after employee's assigned work shift.
3. Elected Officials, Department Heads, or their designees, attending meetings as part of their job responsibilities, may be reimbursed for meals at a rate consistent with those outlined above. Per IRS ruling, these meals are taxable if NO OVERNIGHT stay occurs.
4. Meals included in registration fees are not reimbursed.

MOTEL/HOTEL ROOMS:

Fergus County policy is to follow the State of Montana travel reimbursement policy, with the original Motel/Hotel zero balance receipt.

State Rate for Lodging

The in-state lodging reimbursement rate is \$94 plus tax, except for those communities listed below.

1-0340.25 IN-STATE TRAVEL - LODGING REIMBURSEMENT RATES AT ACTUAL COST SUBJECT TO FEDERAL PER DIEM CAP

Except as provided for in section 1-0340.30, you are eligible to be reimbursed your actual out-of-pocket lodging expenses, **not to exceed the federal per diem room rate for the location involved**, plus the taxes on the allowable cost, for any location in Montana.

Please see the table below for the federal per diem room rates for Montana (**October 1, 2018 - September 30, 2019**), as shown on the [US GSA \(CONUSA\) page](#):

Cities not appearing below may be located within a county for which rates are listed.

To determine the county in which a city is located, visit the following page on our website: <http://www.mtcounties.org/counties/county-information/cities-towns-communities>

Primary Destination	County	Max Lodging (exc. taxes)	Max Per Diem Rate	First & Last Day
Standard Rate	Applies for all locations without specified rates.	\$96	\$151	\$41.25
Big Sky West Yellowstone Gardiner (Oct. 1 – May 31)	Gallatin/Park	\$113	\$174	\$45.75
Big Sky West Yellowstone Gardiner (June 1 – Sept. 30)	Gallatin/Park	\$225	\$286	\$45.75

Helena	Lewis & Clark	\$103	\$169	\$49.50
Kalispell Whitefish (Oct. 1 – June 30)	Flathead	\$96	\$157	\$45.75
Kalispell Whitefish (July 1 – Aug. 31)	Flathead	\$164	\$225	\$45.75
Kalispell Whitefish (Sept. 1 – Sept. 30)	Flathead	\$96	\$225	\$45.75
Missoula (Oct. 1 – June 30)	Missoula	\$102	\$163	\$45.75
Missoula (July 1 – Aug. 31)	Missoula	\$141	\$202	\$45.75
Missoula (Sept. 1 – Sept. 30)	Missoula	\$102	\$163	\$45.75

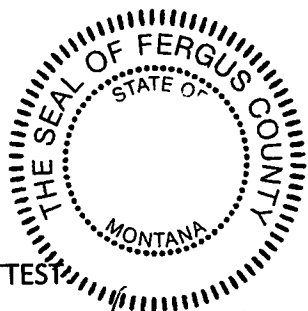
PASSED AND APPROVED THIS 2nd Day of January, 2020.

BOARD OF COMMISSIONERS

ABSENT
Carl Seilstad

Sandy Youngbauer
Sandy Youngbauer

Ross Butcher
Ross Butcher



ATTEST

Rana J. Wickman
Rana J. Wickman, Clerk & Recorder

Fergus County 2020 Commissioner Meetings (Subject to change)

<p align="center">January 2020</p> <p>Thursday - January 2 - 2:00 p.m. (Reorganizational Meeting) Friday - January 10 - 2:00 p.m. Wednesday - January 15 - 5:15 p.m. Friday - January 24 - 2:00 p.m.</p>	<p align="center">February 2020</p> <p>Friday - February 7 - 2:00 p.m. Wednesday - Feb 19 - 5:15 p.m. Tuesday - February 25 - 2:00 p.m.</p>
<p align="center">March 2020</p> <p>Tuesday - March 10 - 2:00 p.m. Wednesday - March 18 - 5:15 p.m. Wednesday - March 25 - 2:00 p.m.</p>	<p align="center">April 2020</p> <p>Friday, April 10 - 2:00 p.m. Wednesday - April 15 - 5:15 p.m. Friday - April 24 - 2:00 p.m.</p>
<p align="center">May 2020</p> <p>Monday - May 11 - 2:00 p.m. Wednesday - May 20 - 5:15 p.m. Tuesday - May 26 - 2:00 p.m.</p>	<p align="center">June 2020</p> <p>Wednesday - June 10 - 2:00 p.m. Wednesday - June 17 - 5:15 p.m. Thursday - June 25 - 2:00 p.m.</p>
<p align="center">July 2020</p> <p>Friday - July 10 - 2:00 p.m. Wednesday - July 15 - 5:15 p.m. Friday - July 24 - 2:00 p.m.</p>	<p align="center">August 2020</p> <p>Monday - August 10 - 2:00 p.m. Wednesday - August 19 - 5:15 p.m. Tuesday - August 25 - 2:00 p.m.</p>
<p align="center">September 2020</p> <p>Thursday - September 10 - 2:00 p.m. Wednesday - September 16 - 5:15 p.m. Friday - September 25 - 2:00 p.m.</p>	<p align="center">October 2020</p> <p>Friday - October 9 - 2:00 p.m. Wednesday - October 21 - 5:15 p.m. Monday - October 26 - 2:00 p.m.</p>
<p align="center">November 2020</p> <p>Tuesday, November 10 - 2:00 p.m. Wednesday - November 18 - 5:15 p.m. Wednesday - November 25 - 10:00 a.m.</p>	<p align="center">December 2020</p> <p>Thursday - December 10 - 2:00 p.m. Wednesday - December 16 - 5:15 p.m. Thursday - December 24 - 10:00 a.m.</p>

MACo Mid-Winter Conference -Heritage Inn - Great Falls - Feb 10 - 13 (Monday - Thursday)

MACRS Annual Conference - Great Falls - March 30 - April 3 (Monday - Thursday)

MACo Fall Conference - Helena - September 20-24 (Sunday - Thursday)

2020 Holidays (Observed)	
New Year's Day	Wednesday - January 1
Martin Luther King Jr. Day	Monday - January 20
President's Day	Monday - February 17
Memorial Day	Monday - May 25
Independence Day	Friday - July 3
Labor Day	Monday - September 7
Columbus Day	Monday - October 12
2020 Federal General Election Day	Tuesday - November 3
Veteran's Day	Wednesday - November 11
Thanksgiving Day	Thursday - November 26
Christmas Day	Friday - December 25

RESOLUTION NO. 2-2020

A RESOLUTION SETTING THE DAILY RATE FOR INCARCERATION

WHEREAS, Montana Code Annotated § 46-18-403(2) directs the Board of County Commissioners to annually establish by resolution the "credit for incarceration" rate, and

WHEREAS, § 46-18-403(2) also states that the daily credit for incarceration rate must be "equal to the actual cost" of incarceration, and

WHEREAS, it has been determined that the cost of incarceration at the Fergus County Detention Facility on an average daily basis is \$69.31 exclusive of inmate medical costs; and

NOW, THEREFORE, BE IT RESOLVED that the daily incarceration rate is hereby established at \$69.31 per day plus any medical costs; and

BE IT FURTHER RESOLVED that inmates housed in the Fergus County Detention Facility by their own choice and ordered by the court shall pay in advance and prior to payment of any fine \$69.31 for each day of incarceration; and

BE IT FURTHER RESOLVED that other jurisdictions that house inmates in the Fergus County Detention Facility shall be charged \$69.31 per day plus any medical costs; and

BE IT FURTHER RESOLVED that if a court judgment is for a fine and imprisonment until the fine is paid, the inmate shall be allowed a credit of \$69.31 for each day of incarceration; and

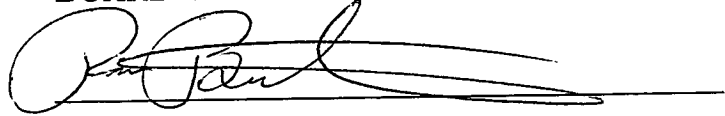
BE IT FURTHER RESOLVED that an inmate granted work release incarceration privileges shall reimburse Fergus County at a rate of \$34.66 per day; and

BE IT FURTHER RESOLVED that an inmate is responsible for actual costs of medication, medical services, or hospitalization while in the Fergus County Detention Facility based upon the individual's ability to pay and/or private provider health coverage or a bona fide and responsible third-party payor; and

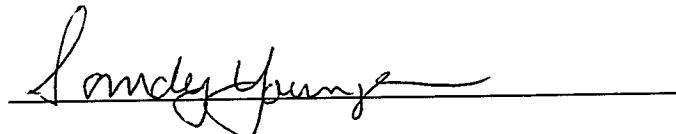
BE IT FURTHER RESOLVED that the County Attorney shall initiated proceedings to collect from an inmate any charges arising from medical services or hospitalization in accordance with § 7-32-2245.

PASSED AND APPROVED this 2nd day of January 2020.

BOARD OF COMMISSIONERS:



ROSS BUTCHER



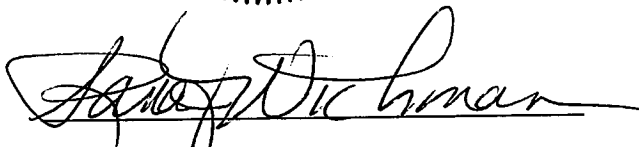
SANDY YOUNGBAUER

ABSENT

CARL SEILSTAD



Attest:



Rana J. Wichman, Clerk & Recorder

RESOLUTION NO. 3-2020

A RESOLUTION RESOLVING THE INTEREST OF THE COUNTY OF FERGUS TO PARTICIPATE IN THE "SNOWY MOUNTAIN DEVELOPMENT CORPORATION," A REGIONAL ECONOMIC DEVELOPMENT ENTITY ESTABLISHED FOR A SIX COUNTY AREA OF CENTRAL MONTANA, DEVELOP HUMAN CAPITAL, INFRASTRUCTURE, COMMUNITY, BUSINESS, AND NATURAL RESOURCES AND IMPROVE THE ECONOMIC AND EMPLOYMENT OPPORTUNITIES FOR THE BENEFIT OF ALL CITIZENS IN THE AREA.

WHEREAS, there is a need for prolonged and extensive effort to create a better economy, better paid and higher employment, development of the community and its infrastructure, improvements in the quality of place and other efforts for the six counties of Musselshell, Golden Valley, Wheatland, Judith Basin, Petroleum, Fergus and the towns and cities in these counties, AND

WHEREAS, the County of Fergus has an interest in participating in this endeavor and the economic efforts of SMDC, AND

WHEREAS the County of Fergus desires to provide financial support, if at all possible, to aid in this effort, AND

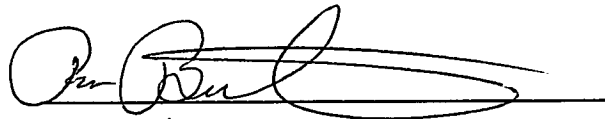
WHEREAS, the County of Fergus supports the current efforts of SMDC, AND

WHEREAS, the County of Fergus joins the other Counties and Cities of the area described above for the benefit of all citizens of the area,

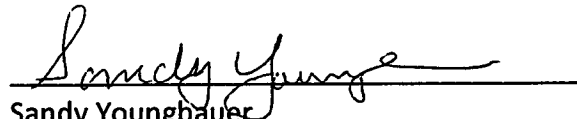
NOW THEREFORE BE IT RESOLVED, the County of Fergus will be an active participant in Snowy Mountain Development Corporation and, as necessary, will appropriate and provide financial support to the Corporation, if at all possible, to help fund its operation.

Resolved this 2nd day of January, 2020.

Board of Commissioners



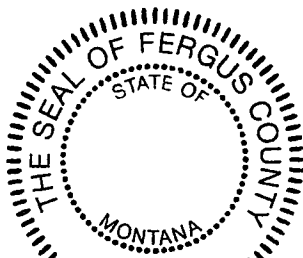
Ross Butcher



Sandy Youngbauer



Carl Seilstad



ATTEST:



Rana J. Wickman, Clerk & Recorder

2020 Fergus County Commissioner Board and Committee Appointments

RB - = Ross Butcher; CS - Carl Seilstad; SY = Sandy Youngbauer

Board Name	Commissioner 2020	Meeting Times
Airport	RB	1st Wed @ 3:00 p.m.
Area 2 Agency on Aging	RB	2 - 3 times/year
Big Spring Creek Watershed Board	SY	As Needed
Central MT 911	ALL *	Bi-annual
Central MT Foundation Board	CS	Monthly
Central MT Health District Board	SY	Quarterly
Central MT Medical Center	CS	Monthly
CMMC - Executive Board	CS	Bi-monthly
CMMC -Finance Board	CS	Quarterly
ClearingHouse Connections (people in need)	SY	Bi-annual
CMR Working Group	ALL	Quarterly
Community Council	ALL	3rd Monday
Council on Aging	RB	3rd Wed @ 12:00 p.m.
County Health Insurance Committee	SY	As Needed
County Investment Committee	SY	Monthly
Department Head Committee	ALL	1st Wed @ 8:15 a.m.
Emergency Snow Removal (Air Force Roads)	ALL	Annually
Fire Council	ALL	3rd Thurs @ 7:00 p.m.
Human Resource Development Council #6	SY	Bi-monthly
Local Emergency Planning Committee	ALL	2nd Thursday
Mental Health Advisory Board / LAC	CS	Monthly
Mental Health Governing Board	CS	Monthly
MT NRC	ALL	As Needed
Port Authority	SY	2nd Wed @ 8:00 a.m.
School Transportation Board	SY	Annually
Snowy Mountain Development Council	RB	3rd Wed
South Central Juvenile Detention Board	SY	Annually
Weed Board	RB	1st Wed
*Becki Wiseman is a member at large on this board		

